



2008 White Paper Contest

Introduction

In the spirit of information sharing – an overall goal and guiding principle of the High Technology Crime Investigations Association (HTCIA), the International Executive Committee (IEC) of HTCIA is conducting a second annual white paper contest for its members. The goal is to foster information sharing amongst the HTICA membership, and to make quality information available to others both inside and outside of our organization who look to the HTCIA to provide such information.

This contest is sponsored by the HTCIA. Only members in good standing of HTCIA may participate in this contest. IEC members are ineligible to compete in this contest.

As an incentive for members to submit papers, the HTCIA is offering the contest winner free registration and a trip to the HTCIA International Training Conference & Expo at Atlantic City, New Jersey, October 20-22, 2008 (htciaconference.org) including airfare and hotel in which they will be given the opportunity to present their paper. Winners will also receive a plaque as a permanent recognition of the award.

The runner up will receive a free registration to the HTCIA International Training Conference & Expo (airfare and hotel not included). The conference takes place from October 20-22, 2008.

Requirements

White papers can be on any topic related to Information Security, High Technology Investigations, Computer Forensics or other technology related topic which you believe would be relevant and of interest to HTCIA members.

White papers must be the original creation of the author, clearly citing all instances where information comes from someone other than the author, and giving proper credit to the person or work from which such information was derived. Submissions with more than one author will not be considered. Members may not submit more than one manuscript. The manuscript must not have been previously submitted or posted on a website.

Submission of a paper constitutes consent and permission on the part of the winner(s) for HTCIA through its IEC to use the white paper in any way, including, but not limited to, the posting of the white paper on the HTCIA website and/or on any HTCIA related website (e.g. HTCIA chapter websites). White papers submitted will not be returned.

All manuscripts must be submitted electronically in a format using a standard word processing program (Word©, WordPerfect©, etc.) to president@htcia.org. Manuscripts must not have been previously published or posted on a website. Manuscripts must have page numbers and author's name, membership no., chapter name, telephone number, and e-mail address.

Deadline

The deadline for receipt (not submission) of white papers is August 31, 2008. Any papers not received by this date will not be considered. Once again, all white papers must be submitted electronically to president@htcia.org, and must be received by that date or they will not be considered. We are not responsible for papers that do not make it to us by August 31, 2008 – regardless of the reason therefore.

Authors will receive a confirmation e-mail indicating receipt of their submission. If a confirmation e-mail is not received within 24 hours, please contact Art Bowker at htciabowker@gmail.com, to ensure receipt of your submission.

Judging

The winner and runner up will be determined by the IEC, or an authorized member or members thereof, who may make the decision on behalf of the IEC without a full vote of the IEC. The decision of the IEC will be final.

Submissions should be clear and concise with no spelling and/or grammatical errors.

IEC members are ineligible to compete in this contest. They will also be expected to abstain from voting for a member's paper if they believe they cannot do so fairly and impartially – meaning that IEC are expected to vote based on the quality of the paper only, not their personal feelings toward the author of the paper, or for any other reason.

The IEC reserves the right to cancel this contest at any time. Since there are two prizes, if only one paper is received, it shall win first prize. In such case, no runner up prize will be awarded.

Judging is expected to be completed by September 18, 2008, to allow sufficient time for the winners to register for the International Conference. If a high number of whitepapers are received, the judging may take longer. The winner and runner up will be notified via e-mail (at the latest) by September 30, 2008. The results will also be prominently posted on the HTCIA website on or about that date.

Limitations on Awards and Collecting of Awards

The first prize winner will receive reimbursement from the HTCIA for his/her airfare, hotel and conference registration expenses in connection with the HTCIA International Conference and Expo held in Atlantic City, New Jersey, October 20-22, 2008

The first prize winner and runner up will receive reimbursement from the HTCIA for his/her conference registration expenses in connection with the HTCIA International Conference and Expo held Atlantic City, New Jersey, October 20-22, 2008.

For the first prize winner, airfare constitutes one (1) round trip airfare to and from Atlantic City, New Jersey for attendance at the HTCIA International conference. The winner will be reimbursed a maximum of \$1,000 (1,000 US Dollars) for said airfare. If the winner's airfare is less than \$1,000, only the actual amount expended shall be reimbursed, the remaining amount being retained permanently by HTCIA.

The winner must produce a valid receipt for this airline ticket purchase in order to claim this award. For the first prize winner, hotel constitutes a maximum of four (4) nights stay for one person at a hotel of the winners choosing, at a maximum rate of \$133 (\$133 US Dollars) per night attendance at the HTCIA International conference.

Only room costs will be reimbursed – incidentals such as food, mini-bar, in-room movies, etc. are not eligible for reimbursement. The winner will be reimbursed a maximum of \$532 (532 US Dollars) for said hotel. If the winner's hotel is less than \$532, only the actual amount expended shall be reimbursed, the remaining amount being retained permanently by the HTCIA.

The winner must produce a valid receipt for this hotel expenditure in order to claim this award.

The first place and second place winners will be permitted to register at the early-bird rate and will be reimbursed \$595 (595 US Dollars) for said Conference registration, which is the maximum amount for early-bird registration. Only the actual amount expended shall be reimbursed, the remaining amount being retained permanently by HTCIA.

The winners must produce a valid receipt from the HTCIA International Conference registration process in order to claim this award. All awards are non-transferable and are cancelled if not used. Under no circumstances will cash be substituted in lieu of the reimbursements referenced herein. These awards have no cash value. In other words, if you win but decide not to go to the conference, you can't just take the award in cash, nor can you just give it away – you will instead forfeit any award(s) under this contest, and the award will be retained by HTCIA.

If a winner advises the IEC that he will not be claiming his/her award for any reason, the award will be immediately forfeited, and may be re-issued to another contest participant, or not, at the sole discretion of the IEC. Once a winner notifies the IEC of his/her intention not to claim the award, that winner may no longer claim the award in any way.

Awards are claimed through the submission of originals or copies of valid receipts. Validity of receipts and amounts properly reimbursable will be determined by the IEC, with any issues being finally resolved by the President of the IEC whose decision shall be final.

All awards must be claimed by October 20, 2008 or they will be considered null and void.